

Virginia Board of Nursing

Officer Meeting

September 16, 2019 Minutes

Time and Place: The meeting of the Board of Nursing Officer meeting was convened at 8:00 A.M. on September 16, 2019 in Board Room 3, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico, Virginia.

Board Members Present: Louise Hershkowitz, CRNA, MSHA, President, Chairperson
Jennifer Phelps, BS, LPN, QMHPA, First Vice President
Marie Gerardo, MS, RN, ANP-BC, Second Vice President

Staff Members Present: Jay P. Douglas, RN, MSM, CSAC, FRE

1. Review of Agenda for September 17 Business meeting
2. New Board Member Appointments

Ms. Douglas informed the Officers that both Dr. Dorsey and Ms. Smith met with Board Staff on September 5, 2019 for orientation and will be at the September meeting. Ms. Douglas added that Dr. Dorsey will meet with Ms. Hershkowitz and Ms. Douglas for orientation in the afternoon of September 16, 2019.

Dr. Gleason has been appointed to the Committee of the Joint Boards of Nursing and Medicine to replace Dr. Hahn.

3. Assignment of Board Member Mentors for Dr. Dorsey and Ms. Smith

Ms. Hershkowitz will make decisions on assignment of mentors and will discuss at the Business meeting rotation of Board members on the Education Committee.

4. Case Adjudication Processes

Ms. Hershkowitz encouraged Officers who serve as a Chair of Panels for Formal Hearings to examine closely the elements of cases and the procedural history, encouraging Panel Chairs to seek additional information and ask questions. Ms. Phelps and Ms. Gerardo indicated that is their usual practice.

5. November Board Training: NCSBN resources, including ICRS

The Officers agreed on the training as indicated in #5 and to showcase some of the presentations from the NCSBN Annual Meeting.

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Ms. Hershkowitz also recommended to Officers the NCSBN course introduction to Discipline Cases.

Ms. Mitchell, Board Counsel, joined the meeting and advised Officers on the new procedure for formal hearings. Ms. Mitchell said that Findings of Fact and Conclusions of Law will no longer be read into the record at the conclusion of a formal hearing. Ms. Mitchell added that the Board will continue to finalize the Findings of Fact and Conclusions of Law in closed session and the draft copy will be reviewed by Board Counsel for any technical or grammatical errors before Orders are entered

The meeting was adjourned at 9:00 A.M.